



BSWC e-Bhandaran

USER MANUAL H & T

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H&T

(User - RO)

1. Manage Contractors

- 1) H & T contracts are configured by the RO.
- 2) The user can click on the “Manage contractors” sub-menu to view the associated screen.

Central Warehousing Corporation
कीर्ति चतारण सिंग
A Unit Of India University

Your 5 chemicals are about to get expire within 3 months.

TESTASSET - Home / Contractor Listing RO ASSET(J76567)

Contractor Listing

Reset Search Add New Contractor/Contract

Showing 1-10 of 27 items.

S.No.	Contractor Name	Branch Name	GST No	Tender No	Type Of Contract	Start Date	End Date	Status	Action
1	JD	ASSETC	575754646453454	122	TRANSPORT	01/04/2020	31/03/2021	RUNNING	Edit View Extend
2	JD	ASSETC	575754646453454	122	HANDLING	01/04/2020	31/03/2021	RUNNING	Edit View Extend
3	JD	ASSETC	575754646453454	122	CASUALLABOUR	01/04/2020	31/03/2021	RUNNING	Edit View Extend
4	gupta trading	ASSETC	757654654549887	87676	CASUALLABOUR	24/04/2020	31/03/2021	RUNNING	Edit View Extend
5	gupta trading	ASSETC	757654654549887	87676	HANDLING	24/04/2020	31/03/2021	RUNNING	Edit View Extend
6	gupta trading	ASSETC	757654654549887	87676	TRANSPORT	24/04/2020	31/03/2021	RUNNING	Edit View Extend
7	Abhishek	ASSETC	657675675675675	456	TRANSPORT	01/04/2020	31/03/2022	RUNNING	Edit View Extend
8	Abhishek	ASSETC	657675675675675	456	CASUALLABOUR	22/04/2020	31/03/2022	RUNNING	Edit View Extend
9	Abhishek	ASSETC	657675675675675	456	HANDLING	01/04/2020	31/03/2022	RUNNING	Edit View Extend
10	singhla	ASSETC	767868768768765	123	CASUALLABOUR	10/04/2020	31/03/2021	RUNNING	Edit View Extend

« 1 2 3 »

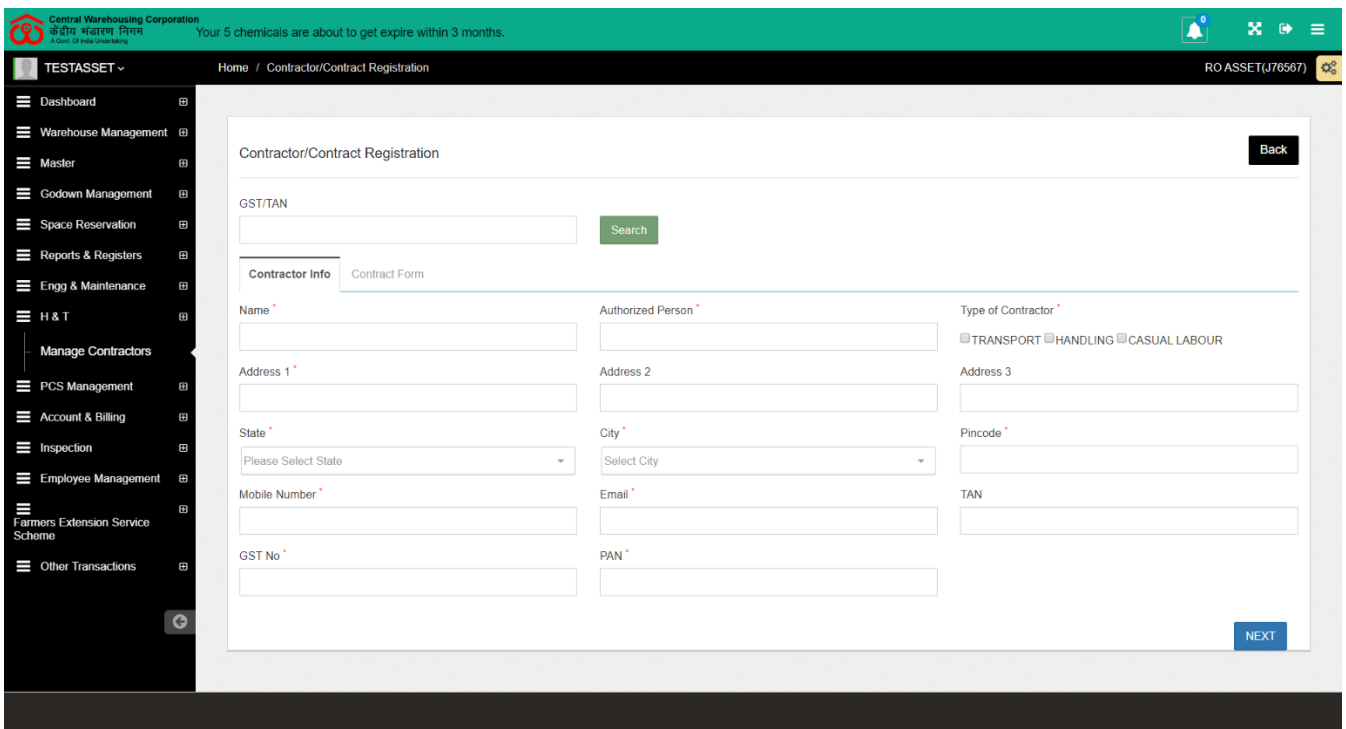
3) Listing

- a) The user will be able to view a list of the contract created in the past with details such as:

- i) Contractor name
- ii) Branch name
- iii) GST no.
- iv) Tender No
- v) Type of contract
- vi) Start Date
- vii) End Date
- viii) Status
- ix) Action items:
 - (1) Edit
 - (2) View
 - (3) Extend
- x) The user will be able to search for a record by entering the respective details in the input area in the table header.
- xi) The user can click on the “Reset Search” button to reset the search applied.

4) Add new Contractor/Contract

- a) Clicking on the “Add new Contractor/Contract” button on the top right corner will redirect the user to the respective screen.



- b) The user will be able to search for an existing contractor through their GST no.; the contractor’s information will be auto-fetched

accordingly.

c) The user can add a new contractor/contract by providing the following details under the “Contractor Info” tab:

- i) Name*
- ii) Authorized Person*
- iii) Type Of Contract*
 - (1) Transport
 - (2) Handling
 - (3) Casual Labour

Note: The user can select single or multiple options from the ones available.

- iv) Address 1*
- v) Address 2
- vi) Address 3
- vii) State*
- viii) City*
- ix) Pincode*
- x) Mobile no*
- xi) Email*
- xii) TAN
- xiii) GST No.*
- xiv) PAN*

Note: All the fields marked with * are mandatory.

d) Clicking on the “Next” button will take the user to the next tab “Contract Form.”

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TESTASSET v Home / Contractor/Contract Registration RO ASSET(J76567)

Dashboard Warehouse Management Master Godown Management Space Reservation Reports & Registers Engg & Maintenance H & T Manage Contractors PCS Management Account & Billing Inspection Employee Management Farmers Extension Service Scheme Other Transactions

Contractor/Contract Registration

GST/TAN

Contractor Info **Contract Form**

Transport Contract

Warehouse Name* Start Date* End Date*

Tender Number*

Source Type*	Source Name*	Destination Type*	Destination Name*	Avg Time (HR)*	Distance in KM*	Rate(Per KM/ Per Qty.)	Volume (MTons)	Is Two-Way?*	Action
Select type	Select Source	Select Type	Select Source	0	0	₹ Rate Slabs	0		+

Handling

Warehouse Name* Start Date* End Date*

Tender Number*

Activity*	Rate*	Rate per bag for bag weight				Remarks*	Action
		UPTO 25 KG*	26-50 KG*	51-75 KG*	76-100 KG*		
Select Activity							+

Casual Labour Contract

Warehouse Name* Start Date* End Date*

Tender Number* Rate*

Cancel Submit

e) The user will be able to enter the following information under the “Contract Form” tab:

i) Transport Contract

- (1) Warehouse name*
- (2) Start Date* (Auto-populate with current date)
- (3) End Date* (Auto-populate with the date; one year from the current)
- (4) Tender Number*

Note: The information entered above will auto-populate under the “Handling” and “Casual Labour Contract” sections.

- (5) Source Type*
- (6) Source Name*
- (7) Destination Type*
- (8) Destination Name*

(9) Avg Time (Hr)*

(10) Distance in KM

(11) Rate (Per Km/Per QTL)

(a) Rate slabs button will display a popup for the rate slab configuration.

From Kms *	To Kms *	Rate(Per KM/ Per Mt) *	Action
0	5	8	+
			-

Save changes

(b) The user will be able to enter the following details:

(i) From Kms*

(ii) To Kms*

(iii) Rate(Per KM/per MT)*

(iv) Action

1. Add another row to define different rate slab.

(c) Clicking on the "Save changes" button will freeze the rates defined.

(12) Volume (M Tons)

(13) Is Two Way?*(checkbox: This will create another row for the return trip with similar fields as described above)

(14) Action (Button: To add new rows)

ii) Handling

(1) Warehouse name*

(2) Start Date* (Auto-populate with current date)

(3) End Date* (Auto-populate with the date; one year from the current)

(4) Tender Number*

(5) Activity*

(6) Rate*

(7) Up to 25 Kg*

(8) 25 – 50 Kg*

- (9) 50-75 Kg*
- (10) 75-100 Kg*
- (11) Remarks*
- (12) Action (Button: To add more activities)

iii) Casual Labor

- (1) Warehouse name*
 - (2) Start Date* (Auto-populate with current date)
 - (3) End Date* (Auto-populate with the date; a year from the current)
 - (4) Tender Number*
 - (5) Rate*
- f) Clicking on the “Submit” button will save the contract.
- g) Clicking on the “Cancel” button will cancel the contract creation.

5) Edit Contract

- a) Clicking on the “Edit” button will redirect the user to the “Edit contract screen.”

Central Warehousing Corporation
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 Your 5 chemicals are about to get expire within 3 months.

TESTASSET | Home / Hnt Master Contractors / Edit Contractor and Contract Detail | RO ASSET(J76567)

Dashboard | Warehouse Management | Master | Godown Management | Space Reservation | Reports & Registers | Engg & Maintenance | H & T | PCS Management | Account & Billing | Inspection | Employee Management | Farmers Extension Service Scheme | Other Transactions

Edit Contractor and Contract Detail

Contractor Details | **Contract details** | Back

Transport Contract

Warehouse Name: ASSETC | Start Date: 01/04/2020 | End Date: 31/03/2021
 Tender Number: 122

Source Type	Source Name	Destination Type	Destination Name	Avg Time	Distance in KM	Rate(Per KM/Per Ctl.)	Volume (MTons)	Is Two-Way?
WAREHOUSE	ASSETC	RAILHEAD	RAIL HEAD 1	2	12	₹ Rate Slabs	1200	<input checked="" type="checkbox"/>
WAREHOUSE	ASSETC	RAILHEAD	Railhead-002	3	11	₹ Rate Slabs	1500	<input checked="" type="checkbox"/>

Handling

Warehouse Name: ASSETC | Start Date: 01/04/2020 | End Date: 31/03/2021
 Tender Number: 122

Activity	Rate	Rate per bag for bag weight				Remarks	
		UPTO 25 KG	25-50 KG	51-75 KG	76-100 KG		
1 (3) (i) (a) - Unloading from wagons / tr	N/A	4	5	6	7	DONE	<input type="checkbox"/>
1 (10) (i) (c) - Filling Gummies up to prese	N/A	0	0	0	0	0DONE	<input type="checkbox"/>

Casual Labour Contract

Warehouse Name: ASSETC | Start Date: 01/04/2020 | End Date: 31/03/2021
 Tender Number: 122 | Rate: 340

Cancel | Submit

- b) The user will be able to edit contract details as required.
- c) The user will also be able to edit the casual labor charges by clicking on the “Plus” icon under the casual labor contract section. A new row will be populated to update labor charges.

Casual Labour Contract

Warehouse Name ASSETC	Start Date 01/04/2020	End Date 28/4/2020
Tender Number 122	Rate 340	+

Warehouse Name ASSETC	Start Date 29/04/2020	End Date 31/03/2021
Tender Number 122	Rate 340	+

- d) The user will be able to edit the start date of the contract. The same be updated in the previous row.
- e) The user will be able to enter the new rate and, the same will be applicable from the respective start date.
- f) Clicking on the “Submit” button will save the changes made.

(User - WHM)

1. Work Slips

- 1) The WHM will be able to generate Work slips for their H&T contracts.
- 2) Clicking on the “Work Slip” sub-menu, the user will be redirected to the respective screen.

The screenshot displays the 'Work Slip' management interface. At the top, there is a notification: 'There are 24 space reservations expiring with in two months. Please renew your warehouse licence, your warehouse licence is expiring'. The interface includes a sidebar with navigation options such as Dashboard, Warehouse Management, Godown Management, Key Management, Space Reservation, Stack Management, Standization, Receipt Of Stock, Issue Of Stock, Preservation, Gurry Management, Internal Movement, Asset Management, Reports & Registers, Engg & Maintenance, H & T, Work Slip (selected), PCS Management, Physical Verification, Account & Billing, Inspection, Employee Management, Farmers Extension Service Scheme, and FCI DOS. The main content area shows a table of work slips with the following data:

Contractor	Depositor name	Commodity	Work Slip Number	Type Of Work Slip	Work Slip Date	Print
JD	N/A	N/A	J67/2020/0022	CLABOUR	Apr 26, 2020	Print
Singhla	N/A	N/A	J67/2020/0019	CLABOUR	Apr 25, 2020	Print
Abhishek	N/A	N/A	J67/2020/0018	CLABOUR	Apr 22, 2020	Print
Singhla	FCI	RICE (Non-Basmati)	J67/2020/0015	CLABOUR	Apr 22, 2020	Print
Singhla	N/A	N/A	J67/2020/0014	CLABOUR	Apr 22, 2020	Print
Singhla	FCI	RICE (Non-Basmati)	J67/2020/0013	HANDLING	Apr 22, 2020	Print
Singhla	FCI	RICE (Non-Basmati)	J67/2020/0012	TRANSPORT	Apr 22, 2020	Print
CWC	N/A	N/A	J67/2020/0011	CLABOUR	Apr 15, 2020	Print
CWC	FCI	RICE (Non-Basmati)	J67/2020/0010	HANDLING	Apr 15, 2020	Print
CWC	FCI	RICE (Non-Basmati)	J67/2020/0009	TRANSPORT	Apr 15, 2020	Print

3) Listing

- a) The user will be able to view a list of work slips generated till-date with the following information:
 - i) Contractor
 - ii) Depositor Name
 - iii) Commodity
 - iv) Work Slip Number
 - v) Type of Work Slip
 - vi) Work Slip Date
 - vii) Action (Button: To print the work slip generated)
- b) The system will generate three types of work slips for each contract respectively.
 - i) **Transport**

Central Warehousing Corporation
 There are 24 space reservations expiring with in two months. / Please renew your warehouse licence, your warehouse licence is expiring.

ASSETC (HGJ67)

CENTRAL WAREHOUSING CORPORATION WORKSLIP FOR TRANSPORTATION CONTROLLED DOCUMENT NO. F/ CD/ H&T/ WS/ 01-B

WORKSLIP FOR TRANSPORTATION

Sr. No. : J67/2020/0012 Central Warehouse: ASSETC

Name of Contractor : singha Period for Contract date: 01-04-2020 to 31-03-2021

Name of Depositor : FCI Commodity: RICE (Non-Basmati) Work slip (Work done) date: 22-04-2020

Sl. No.	Particulars of Operations	Contract Item no	Quantity Handled		Remarks
			No. of Bags/Unit	Weight (in Qtl.)	
1.	RAILHEAD (RAILHEAD-001) to WAREHOUSE (ASSETC)		1200	600	done
2.	WAREHOUSE (ASSETB) to WAREHOUSE (ASSETC)		500	250	done

Signature of H&T Contractor with Seal Signature of representative of Depositor with Seal Signature of Godown Incharge (s) Signature of Warehouse Manager with Seal

ii) Handling

Central Warehousing Corporation
 There are 24 space reservations expiring with in two months. / Please renew your warehouse licence, your warehouse licence is expiring.

ASSETC (HGJ67)

CENTRAL WAREHOUSING CORPORATION WORKSLIP FOR HANDLING CONTROLLED DOCUMENT NO. F/ CD/ H&T/ WS/ 01-A

WORKSLIP FOR HANDLING

Sr. No. : J67/2020/0013 Central Warehouse: ASSETC

Name of Contractor : singha Period for Contract date: 01-04-2020 to 31-03-2021

Name of Depositor : FCI Commodity: RICE (Non-Basmati) Work slip (Work done) date: 22-04-2020

Sl. No.	Particulars of Operations	Contract Item no	Handling Contract height layer	No. of Bags/Handled**				Remarks
				Up to 25 kg	25 to 50kg	51 to 75kg	76 to 100 kg	
1.	1 (3) (i) (a) - Unloading from wagons / trucks and stacking on godowns - conventional stacks - up to 10 high	1 (3) (i) (a)	up to 10 high	50				DONE
2.	1 (3) (i) (a) - Unloading from wagons / trucks and stacking on godowns - conventional stacks - up to 10 high	1 (3) (i) (a)	up to 10 high		100			DONE
3.	1 (3) (i) (a) - Unloading from wagons / trucks and stacking on godowns - conventional stacks - up to 10 high	1 (3) (i) (a)	up to 10 high			900		DONE
4.	1 (3) (i) (a) - Unloading from wagons / trucks and stacking on godowns - conventional stacks - up to 10 high	1 (3) (i) (a)	up to 10 high				200	DONE

** Weight Categories of bags handled can be suitably modified

Signature of H&T Contractor with Seal Signature of representative of Depositor with Seal Signature of Godown Incharge (s) Signature of Warehouse Manager with Seal

iii) Casual Labor

ASSETC (HGJ67)

Print

CENTRAL WAREHOUSING CORPORATION WORKSLIP FOR CASUAL LABOUR ENGAGED CONTROLLED DOCUMENT NO. F/ CD/ H&T/ WS/ 01-C

WORKSLIP FOR CASUAL LABOUR ENGAGED

Sr. No. : J67/2020/0022 Central Warehouse: ASSETC

Work slip (Work done) date: 28-04-2020

Name of Contractor : JD Period for Contract date: 01-04-2020 to 31-03-2021

Sl. No.	Particulars of Operations	Contract Item no	No. of Casual Labours Engaged	Remarks
1.	FUMIGATION		5	
2.	CLEANING		5	

Signature of H&T Contractor with Seal Signature of representative of Depositor with Seal Signature of Godown Incharge (s) Signature of Warehouse Manager with Seal

4) Add New Work Slip

- a) Clicking on the “Add new Work Slip” button will redirect the user to the respective screen.
- b) Work slips can be generated fro three types of contracts.

i) Transport

ASSETC (HGJ67)

Back

Generate Work Slip

Work slip (Work done) date : 15/05/2020 Contractor : vspirit (765765765675675) / T - 2104 Search

Depositor : FCI Commodity : PADDY (Non-Basmati)

Address: test | test | test NEW DELHI DELHI
 Mobile Number: 9023245534
 GST/TIN Number: 765765765675675 / 1234567865
 Last Workslip Date : 2020-04-09 00:00:00

Transport

Sr No	Work Particulars	Number Of Bags	Weight in Qtl.	KMS	Rate (Per KM/ Per Qtl.)	Amount(₹)
1	WAREHOUSE (ASSETC) to RAILHEAD (RAILHEAD-001)	100	50	20	40	40000.00
1	RAILHEAD (RAILHEAD-001) to WAREHOUSE (ASSETC)	30	035	020	40	28000.00
2	WAREHOUSE (ASSETC) to RAILHEAD (Railhead-002)	030	50	18	40	36000.00
Total :			136.00000		Total Amount :	104000.00

REMARKS

SAVE

- (1) The user will be able to search for the respective record by selecting the values of:
 - (a) Work Slip date*
 - (b) Contractor*
- (2) Clicking on the “Search” button will fetch the related details of the contract.
- (3) The user will be able to generate a work slip by entering the following details:
 - (a) Depositor*
 - (b) Commodity*
 - (c) Contract particulars:
 1. Number of Bags
 2. Weight in QTL
 3. KMS
 - (d) Remarks
- (4) Clicking on the “Save” button will save the work slip generated.

ii) Handling

Central Warehousing Corporation
केंद्रीय भंडारण निगम
KVIC, Government of India

There are 24 space reservations expiring within two months. Please renew your warehouse licence, your warehouse licence is expiring :

ASSETC v ASSETC(HGJ67)

Generate Work Slip

Work slip (Work done) date * : 16/05/2020 Contractor * : CWC (987654325465768) /H - 2104 Search

Depositor * : Select Depositor Commodity * : Select Commo

Address: HAUZKHAS | HAUZKHAS | HAUZKHAS NORTH DELHI
Mobile Number: 9023253356
GST/TIN Number: 987654325465768 / GHU6757656
Last Workslip Date : 2020-04-15 00:00:00

Handling

Sr. No	Work Particulars	No. of Bags	Rate Per Bag(₹)	Amount(₹)
1	Unloading from wagons / trucks and stacking on godowns - conventional stacks - up to 10 high			
	Bags 26 To 50 Kg	<input type="text" value="0"/>	7	0.00
2	unstacking from Platform / shed and loading into wagons / trucks			
	Bags 26 To 50 Kg	<input type="text" value="0"/>	4	0.00
3	Unloading from wagons / trucks and stacking on godowns - conventional stacks - beyond 21 high			
	Bags 26 To 50 Kg	<input type="text" value="0"/>	9	0.00
4	Unloading from wagons / trucks and stacking on godowns - conventional stacks - up to 20 high			
	Bags 26 To 50 Kg	<input type="text" value="0"/>	8	0.00
5	Unloading from wagons / trucks and stacking on godowns - conventional stacks - up to 16 high			
	Bags 26 To 50 Kg	<input type="text" value="0"/>	8	0.00
Total Units :		0	Total Amount :	0

REMARKS

SAVE

- (1) The user will be able to search for the respective record by selecting the values of:
 - (a) Work Slip date*
 - (b) Contractor*
- (2) Clicking on the “Search” button will fetch the related details of the contract.
- (3) The user will be able to generate a work slip by entering the following details:
 - (a) Depositor*

- (b) Commodity*
- (c) Contract particulars:
 1. Number of Bags
- (d) Remarks

(4) Clicking on the “Save” button will save the work slip generated.

iii) Casual Labor

Central Warehousing Corporation
 There are 24 space reservations expiring with in two months. Please renew your warehouse licence, your warehouse licence is expiring :

ASSETC (HGJ67)

Generate Work Slip Back

Work slip (Work done) date : 10/05/2020 Contractor : vspirit (765765765675675)/CL - 2104 Search

Address: test | test | test NEW DELHI DELHI
 Mobile Number: 9023245534
 GSTIN Number: 765765765675675 / 1234567865
 Last Workslip Date : 2020-04-09 00:00:00

Sr. No	Work Particulars	No. of Casual Labours Engaged(₹)	Rate Per Casual Labour(₹)	Amount(₹)	Action(₹)
1		0	1234	0.00	+
Total Units :		0	Total Amount :	0	

REMARKS

SAVE

- (1) The user will be able to search for the respective record by selecting the values of:
 - (a) Work Slip date*
 - (b) Contractor*
- (2) Clicking on the “Search” button will fetch the related details of the contract.
- (3) The user will be able to generate a work slip by entering the following details:
 - (a) Depositor*
 - (b) Commodity*
 - (c) Contract particulars:
 1. Work Particulars*
 2. No. of Casual Labor Engaged
 3. “Plus” icon to add new rows
 - (d) Remarks

(4) Clicking on the “Save” button will save the work slip generated.