



BSWC e-Bhandaran

USER MANUAL - TECHNICAL INSPECTION

Table of Contents

TECHNICAL INSPECTION 3

- 1. **Create Annual Plan** 3
- 2. **Approve/Reject Annual Plan**..... 6
- 3. **Execute Monthly Plan** 7
- 4. **Appoint Inspecting Officer** 8
- 5. **Conduct Inspection**..... 10
- 6. **Inspection Report** 19

TECHNICAL INSPECTION

The regional offices can allocate a routine technical inspection of the warehouses under them through the technical inspection module provided in CWC-WMS. To carry out a successful inspection, the users will perform the following steps:

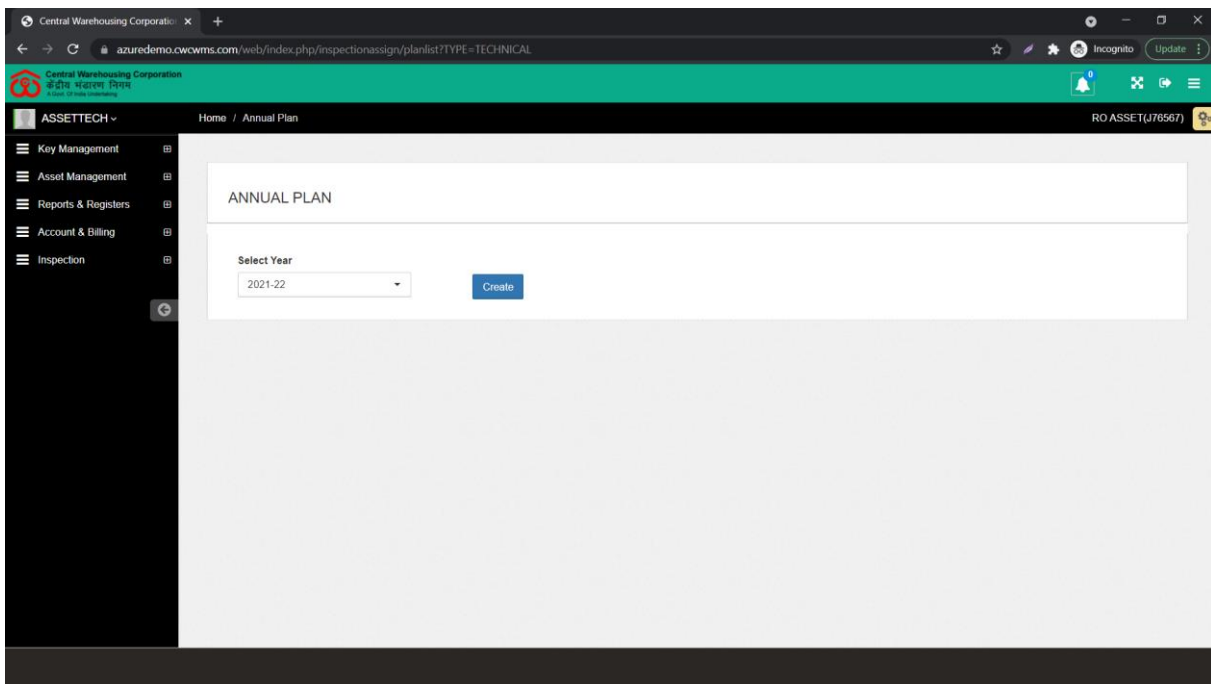
(User – RO Tech)

1. Create Annual Plan

A. RO technical officer of each region will create an annual plan at the start of a financial year.

B. To create an annual plan, the user will click on the menu:

Inspection >> Technical Inspection >> Annual Plan



C. RO Tech will select the financial year for which they want to create a plan and hit the ‘Create’ button.

D. RO Tech will proceed with adding the warehouses designated for inspection each month by clicking on the ‘Add warehouse’ button.

E. The user can select multiple warehouses for inspection in a month.

ANNUAL PLAN

Select Year
 2021.22 Cancel

April No of Warehouses : 0 + Add New

Sr.No	RO	Warehouse	Inspection Officer	Status	Action
1	ASSETC, VIN				

May No of Warehouses : 0 + Add New

Sr.No	RO	Warehouse	Inspection Officer	Status	Action
1	ASSETD, ASSETE				

June No of Warehouses : 0 + Add New

Sr.No	RO	Warehouse	Inspection Officer	Status	Action
1	ASSETC, ASSETD, MOVE				

July No of Warehouses : 0 + Add New

Sr.No	RO	Warehouse	Inspection Officer	Status	Action
1	ASSETC, ASSETE, DAILY				

August No of Warehouses : 0 + Add New

Sr.No	RO	Warehouse	Inspection Officer	Status	Action

September No of Warehouses : 0 + Add New

Sr.No	RO	Warehouse	Inspection Officer	Status	Action

October No of Warehouses : 0 + Add New

Sr.No	RO	Warehouse	Inspection Officer	Status	Action

November No of Warehouses : 0 + Add New

Sr.No	RO	Warehouse	Inspection Officer	Status	Action

December No of Warehouses : 0 + Add New

Sr.No	RO	Warehouse	Inspection Officer	Status	Action

January No of Warehouses : 0 + Add New

Sr.No	RO	Warehouse	Inspection Officer	Status	Action

February No of Warehouses : 0 + Add New

Sr.No	RO	Warehouse	Inspection Officer	Status	Action

March No of Warehouses : 0 + Add New

Sr.No	RO	Warehouse	Inspection Officer	Status	Action

Save

F. Once done, the user can save the inspection plan and submit the same for

RMs approval by clicking on the ‘Submit to RM’ button.

ANNUAL PLAN Submit To RM

Select Year: 2021-22 Create

April No of Warehouses : 2

[+ Add New](#)

Sr.No	RO	Warehouse	Inspection Officer	Status	Action
1	RO ASSET	ASSETC	NA	PENDING	✖
2	RO ASSET	VIN	NA	PENDING	✖

May No of Warehouses : 2

[+ Add New](#)

Sr.No	RO	Warehouse	Inspection Officer	Status	Action
1	RO ASSET	ASSETD	NA	PENDING	✖
2	RO ASSET	ASSETE	NA	PENDING	✖

June No of Warehouses : 3

[+ Add New](#)

Sr.No	RO	Warehouse	Inspection Officer	Status	Action
1	RO ASSET	MOVEMENT	NA	PENDING	✖
2	RO ASSET	ASSETC	NA	PENDING	✖
3	RO ASSET	ASSETD	NA	PENDING	✖

July No of Warehouses : 3

[+ Add New](#)

Sr.No	RO	Warehouse	Inspection Officer	Status	Action
1	RO ASSET	ASSETC	NA	PENDING	✖
2	RO ASSET	ASSETE	NA	PENDING	✖
3	RO ASSET	DAILYUAT	NA	PENDING	✖

August No of Warehouses : 0

[+ Add New](#)

Sr.No	RO	Warehouse	Inspection Officer	Status	Action
-------	----	-----------	--------------------	--------	--------

September No of Warehouses : 0

[+ Add New](#)

Sr.No	RO	Warehouse	Inspection Officer	Status	Action
-------	----	-----------	--------------------	--------	--------

October No of Warehouses : 0

[+ Add New](#)

Sr.No	RO	Warehouse	Inspection Officer	Status	Action
-------	----	-----------	--------------------	--------	--------

November No of Warehouses : 0

[+ Add New](#)

Sr.No	RO	Warehouse	Inspection Officer	Status	Action
-------	----	-----------	--------------------	--------	--------

December No of Warehouses : 0

[+ Add New](#)

Sr.No	RO	Warehouse	Inspection Officer	Status	Action
-------	----	-----------	--------------------	--------	--------

January No of Warehouses : 0

[+ Add New](#)

Sr.No	RO	Warehouse	Inspection Officer	Status	Action
-------	----	-----------	--------------------	--------	--------

February No of Warehouses : 0

[+ Add New](#)

Sr.No	RO	Warehouse	Inspection Officer	Status	Action
-------	----	-----------	--------------------	--------	--------

March No of Warehouses : 0

[+ Add New](#)

Sr.No	RO	Warehouse	Inspection Officer	Status	Action
-------	----	-----------	--------------------	--------	--------

[Save](#)

Note: RO Tech cannot make additional changes to the plan once submitted for approval.

(User – RM)

2. Approve/Reject Annual Plan

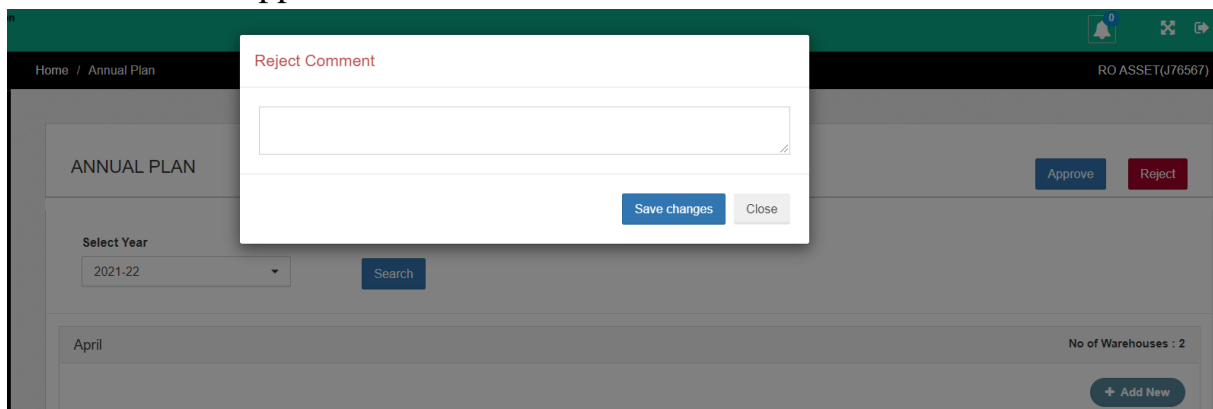
A. RM can view the annual plan submitted by the RO tech by following the below-mentioned steps:

Inspection >> Technical Inspection >> Annual Plan

B. The user will select the relevant financial year and click search.

C. The RM can perform the following actions on the submitted plan:

- a) Add a warehouse: The user can add additional warehouses for inspection in a month by clicking on the ‘Add warehouse’ button and selecting the warehouse name.
- b) Delete an inspection: The user can delete an inspection for a respective warehouse by clicking on the delete icon.
- c) Reject the plan: The user can reject the plan submitted by providing the reason for the rejection. RM Tech will create a new plan and submit the same for approval.



d) Approve the plan: The user can approve the plan by clicking on the ‘Approve’ button.

(User – RO Technical)

3. Execute Monthly Plan

A. The RO Tech can execute a monthly plan, once approved by RM, by following the below-mentioned steps:

Inspection >> Technical Inspection >> Monthly Plan

B. The user will select the relevant financial year and click search.

MONTHLY PLAN

Select Year
2021-22

April No of Warehouses : 2

Sr.No	RO	Warehouse	Inspection Officer	Status	Action
1	RO ASSET	ASSETC	NA	APPROVED	
2	RO ASSET	VIN	NA	APPROVED	

May No of Warehouses : 2

Sr.No	RO	Warehouse	Inspection Officer	Status	Action
1	RO ASSET	ASSETD	NA	APPROVED	
2	RO ASSET	ASSETE	NA	APPROVED	

June No of Warehouses : 4

Sr.No	RO	Warehouse	Inspection Officer	Status	Action
1	RO ASSET	ASSETC	NA	APPROVED	
2	RO ASSET	ASSETD	NA	APPROVED	
3	RO ASSET	MOVEMENT	NA	APPROVED	
4	RO ASSET	ASSETD	NA	BACKLOG	
5	RO ASSET	ASSETE	NA	BACKLOG	<input type="button" value="Add"/>

C. The RO Tech can perform the following actions on the submitted plan:

- Add backlog:** The user can add an inspection pending from the previous month to the current month by clicking on the 'Add' button.
- Execute Plan:** The user can execute the monthly plan by clicking on the 'Execute Plan' button. This action will send the monthly plan to the RM for appointing Inspecting Officers.

(User – RM)

4. Appoint Inspecting Officer

A. The RM will assign the Inspecting officers, for the executed plan, by following the below-mentioned steps:

Inspection >> Technical Inspection >> RO Monthly Plan

B. The user will select the relevant financial year and click search.

MONTHLY PLAN

Select Year
2021-22 Search

April No of Warehouses : 0

Sr.No	RO	Warehouse	Inspection Plan Type	Inspecting Officer	Status	Action
-------	----	-----------	----------------------	--------------------	--------	--------

May No of Warehouses : 0

Sr.No	RO	Warehouse	Inspection Plan Type	Inspecting Officer	Status	Action
-------	----	-----------	----------------------	--------------------	--------	--------

June No of Warehouses : 4

+ Add New Warehouse

Sr.No	RO	Warehouse	Inspection Plan Type	Inspecting Officer	Status	Action
1	RO ASSET	ASSETC	REGULAR	ASSIGN IO Select an IO	Ready for Execution	Save Delete
2	RO ASSET	ASSETD	REGULAR	ASSIGN IO Select an IO	Ready for Execution	Save Delete
3	RO ASSET	MOVEMENT	REGULAR	ASSIGN IO Select an IO	Ready for Execution	Save Delete
4	RO ASSET	ASSETE	BACKLOG	ASSIGN IO Select an IO	Ready for Execution	Save Delete

C. The RM can perform the following actions on the submitted plan:

a) Assign IO: The RM can select an Inspecting officer from the provided list and click on the Save button to assign the IO.

Note: Only the employees of the A(all) and B categories (SIO, AM, and Superintendent) will come under the IO drop-down.

b) Forward to CO: The RM can forward the inspection to the CO for the allotment of an Inspecting Officer.

c) Delete an Inspection: The RM can delete an Inspection by clicking on the 'Delete' button.

d) Add new Warehouse: The RM can add a new warehouse for Inspection by clicking on the 'Add New Warehouse' button.

June							No of Warehouses : 4
							+ Add New Warehouse
Sr.No	RO	Warehouse	Inspection Plan Type	Inspecting Officer		Status	Action
1	RO ASSET	ASSETC	REGULAR	ASSIGN IO	Select an IO	Ready for Execution	Save Delete
2	RO ASSET	ASSETD	REGULAR	ASSIGN IO	Select an IO	Ready for Execution	Save Delete
3	RO ASSET	MOVEMENT	REGULAR	ASSIGN IO	Select an IO	Ready for Execution	Save Delete
4	RO ASSET	ASSETE	BACKLOG	ASSIGN IO	Select an IO	Ready for Execution	Save Delete
5	VIN			Add			

e) The RM will select a warehouse and click on the 'Add' button. This will add a new inspection to the list, and the user can assign an IO to the same.

June							No of Warehouses : 5
							+ Add New Warehouse
Sr.No	RO	Warehouse	Inspection Plan Type	Inspecting Officer		Status	Action
1	RO ASSET	ASSETC	REGULAR	ASSIGN IO	Select an IO	Ready for Execution	Save Delete
2	RO ASSET	ASSETD	REGULAR	ASSIGN IO	Select an IO	Ready for Execution	Save Delete
3	RO ASSET	MOVEMENT	REGULAR	ASSIGN IO	Select an IO	Ready for Execution	Save Delete
4	RO ASSET	ASSETE	BACKLOG	ASSIGN IO	Select an IO	Ready for Execution	Save Delete
5	RO ASSET	VIN	REGULAR	ASSIGN IO	Select an IO	NA	Save Delete

f) The user assigned as an IO will receive an Inspection Link in their email ID and can click on the same to start the inspection.

June							No of Warehouses : 5
							+ Add New Warehouse
Sr.No	RO	Warehouse	Inspection Plan Type	Inspecting Officer		Status	Action
1	RO ASSET	ASSETC	REGULAR	Suneha		INSPECTION STARTED	Abort
2	RO ASSET	ASSETD	REGULAR	ASSIGN IO	Select an IO	Ready for Execution	Save Delete
3	RO ASSET	MOVEMENT	REGULAR	ASSIGN IO	Select an IO	Ready for Execution	Save Delete
4	RO ASSET	ASSETE	BACKLOG	ASSIGN IO	Select an IO	Ready for Execution	Save Delete
5	RO ASSET	VIN	REGULAR	ASSIGN IO	Select an IO	NA	Save Delete

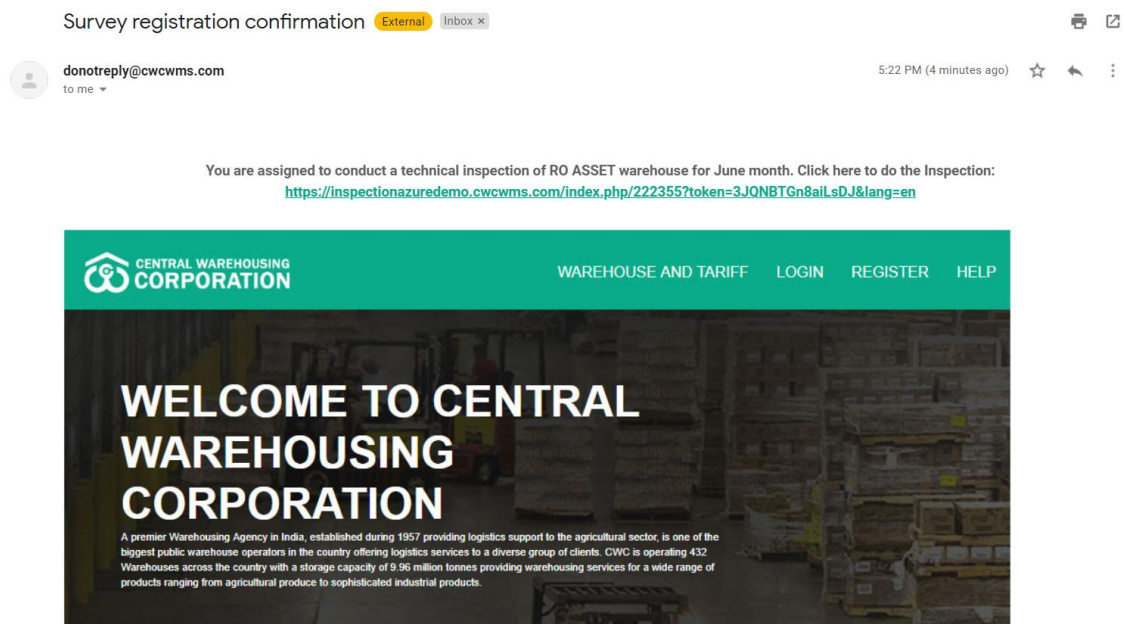
g) The RM can abort an ongoing inspection by clicking on the 'Abort'

button. Once aborted and re-assigned, the inspection will not carry on to the next month as a backlog. The RM will be required to reassign the inspection.

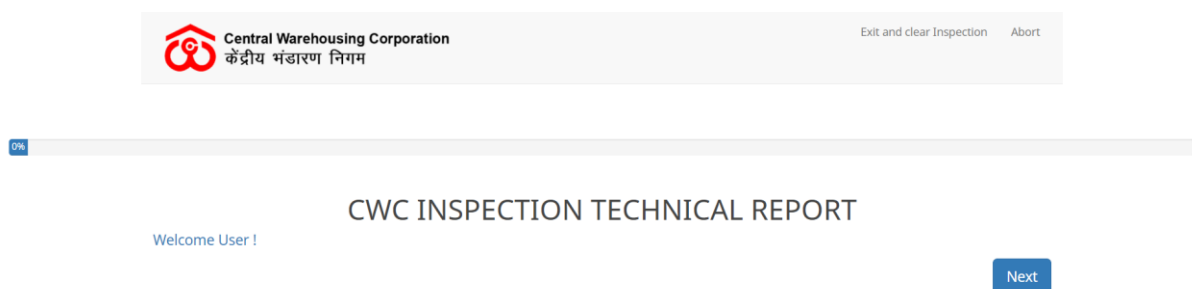
(User – Inspecting Officer)

5. Conduct Inspection

A. The Inspecting officer will receive an Inspection link on their registered email ID.



B. The Inspecting Officer will click on the link provided to start the Inspection. This link will redirect the user to a survey form to conclude the inspection.



C. Clicking on the ‘Next’ button will start the Inspection.

The screenshot shows a web application interface for the Central Warehousing Corporation. At the top, there is a header with the logo and name of the corporation, and navigation links: 'Resume later', 'Exit and clear inspection', 'Abort', and 'Question Index'. Below the header is a progress bar showing 8% completion. The main content area is titled 'EMPLOYEE REPORT' and contains a form titled 'TECHNICAL INSPECTION REPORT'. The form has a header with 'CENTRAL WAREHOUSING CORPORATION', 'TECHNICAL INSPECTION REPORT', and 'DOC NO. F/TECH/08'. The form fields include: 'Central Warehouse ASSETC', 'Region RO ASSET', 'w.e.f.' with a date picker set to '18/05/2021', and 'Name of Warehouse Manager with Designation'. There are 'Save' and 'Next' buttons on the form. Below the form are 'Previous' and 'Next' navigation buttons.

D. The user can perform the following actions on the inspection window:

- Exit and clear Inspection: This will delete all the saved data and exit the inspection.
- Abort: This will delete the inspection altogether.
- Question Index: The user can migrate to different report forms from this drop-down.
- Full-screen: This button opens the report form in full-screen mode for easier access and visibility.
- Save: This button saves the data posted/entered in the form.
- Navigation buttons: Previous and Next buttons to navigate through the report forms.

E. The Inspection link consists of 11 reports.

Note: The cutoff date/start date for the technical inspection freezes when the user saves the first form, i.e., all the reports will display the closing balance of a day before the inspection date.

F. The first screen displays the warehouse details.

Note: The details in this report are fetched from warehouse management and employee management.

G. The IO can also edit any entry populated or add a new employee not registered in the system by the warehouse manager by clicking on the add button.

Central Warehouse ASSETC
 Name of Warehouse Manager with Designation inspect/Senior Assistant Manager (Ge
 Inspected by Suneha
 Last inspection By
 Warehouse licence/weigher grader license no. ASDFDS325345

Region RO ASSET
 w.e.f. 18/05/2021
 On 26/06/2021
 On 26/06/2021
 Date 16/06/2021

A. RESOURCE MANAGEMENT

1. Manpower					
General			Comment on adequacy against sanctioned strength (Indicate requirement, if any) & Recommendation of IO	Identification of training need	Action
Name	Designation	Since when posted			+ Add
ASSETC	Warehouse Manger	13/03/2020			
usertestone	OVERALL_INCHARG	20/11/2020			
yesyv	GATE-KEEPER	20/11/2020			
aasssttt	GODOWN INCHARC	22/01/2021			
Technical					
Name	Designation	Since when posted			+ Add

Remarks

Save

Next >

- H. The second screen displays warehouse utilization and the current chemical stock. One can verify this information from the warehouse dashboard and chemical consumption report.
- I. The IO can also add a new chemical not registered in the system by the warehouse manager by clicking on the add button.

2. Infrastructure				
Type	Capacity (MT)	Utilization (%)	Comment of IO on storage worthiness viz floor, roof, shutter, ventilators, internal road, boundary wall & gate etc.	Suggestion for improvement
HIRED	70			
OWNED	165500			
OPEN	30			
Total	181590	21.21% (20002.82)		

IO shall also comment on maintenance of office block and availability of separate-room for chemical, equipments, dunnage etc.

3. Chemical								
S.No	Name of the Chemical	Buffer/WH	Qty. in stock	Batch No.	Expiry Date	Disposal of empties	Comment of IO on storage & handling of chemicals	Action
	2	3	4	5	6	7	8	+ Add
1	ALUMINIUM PHO	WH	80.8	SDF543543	30/06/2020			
2	ALUMINIUM PHO	WH	413.25	VINAA1343	30/06/2020			
3	ALUMINIUM PHO	WH	204.72	SDF4354	30/03/2020			
4	ALUMINIUM PHO	WH	2.35	1	30/06/2020			
5	ALUMINIUM PHO	WH	12.11	65	13/03/2020			
6	ALUMINIUM PHO	WH	19.1	785	13/03/2020			
7	ALUMINIUM PHO	WH	0.6	8	13/03/2020			
8	ALUMINIUM PHO	BUFFER	30	777	31/08/2020			
9	ALUMINIUM PHO	WH	0	578	30/09/2020			
10	ALUMINIUM PHO	WH	0	12	27/08/2020			
11	ALUMINIUM PHO	BUFFER	160	1	21/10/2021			
12	ALUMINIUM PHO	BUFFER	200	123	30/07/2021			
13	ALUMINIUM PHO	WH	150	1234	14/10/2021			
14	Bromodiolone	WH	136	786B	30/09/2020			
15	CHLORPYRIPHOS	WH	499.989	234A	30/09/2020			
16	CHLORPYRIPHOS	WH	20	455646	31/10/2020			
17	CYFLUTHRIN	BUFFER	90	45656	29/08/2020			
18	CYFLUTHRIN	WH	54	654	01/01/0001			

Verify the pesticide storage & use license, indents on sample basis (10%), physical stock position, indicate chemicals expiring within 3 months & recommendation on requirement / shifting

Remarks

Pages 2 of 11

[Save](#)

[« Previous](#)

[Next »](#)

J. The third screen displays the dunnage stock currently in the warehouse. One can verify this information from the dunnage & deadstock register.

K. The IO can also add a new dunnage item not registered in the system by the warehouse manager by clicking on the add button.

Sr. No.	Dunnage	Warehouse/Buffer	Available qty	UnServiceable	Total	Remarks	+ Add
1	CRATES	WH	90	3	93		
2	POLYTHENE ROLL	WH	100	0	100		
3	BAMBOO MATS	BUFFER	300	2	302		

Remarks

Pages 3 of 11

Save

< Previous

Next >

L. The fourth screen displays the pieces of equipment currently in the warehouse. One can verify this information from the dunnage & deadstock register.

Requirements as per Norms	Name of Equipment	Buffer/ WH	Quantity Available		Additional Quantity required if any	Any other equipment required	Any surplus equipment requiring shifting	Unserviceable /obsolete need diposal	Action
			Serviceable	Unserviceable but repairable					+ Add
	FIRE BUCKET STAND	WH	50	0					

Comment on disposal of Unserviceable/ obsolete equipment & action taken during inspection. Unserviceability certificate should also be given invariably during inspection by IO.

Remarks

Pages 4 of 11

Save

< Previous

Next >

M. The fifth screen displays the age-wise quality breakup of the stock in the warehouse.

IO Should verify serviceability of the equipment , stamping/calibrations certificate and arrange mock drill during inspection

B.Quality Management

Commodity i.) Fumigable Stocks	Category (Weight in MT.)				Classification			Age wise Break up of Stocks				Observations & Comment of IO on Storability	Total	Action
	A	B	C	D	Clear	Few	Heavy	Upto 6 months	Upto 1 Year	1-2 Year	Above 2 Year	Comments		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	+ Add
BAJRA	62.74	0	0	0	61.043	61.04	61.0430	1.700001	0	62.743	0			
BARLEY	49.27	0	0	0	49.277	49.277	49.2778	0	49.277	0	0			
BENGAL GRAA	33.57	0	0	0	33.579	33.57	33.579	0	33.579	0	0			
BESAN	0	0	0	0	44.262	44.26	44.2629	44.26294	0	0	0			
BLACK PEPPEF	200	0	0	0	0	100	100	0	0	200	0			
GUNNY BALES	0	0	0	0	1.75	1.75	1.75	1.75	0	0	0			
JUTE GUNNIES	1	0	0	0	1	1	1	0	0	1	0			
PULSES (brok	111.0	0	0	0	161.03	159.0	159.033	52	0	109.03	0			
RICE (Basmati	0	0	0	0	3.1459	3.145	3.1459	3.1459	0	0	0			
RICE (Non-Bas	1632	99.99	0	1.618	1974.9	1023.7	1053.32	744.9285	344.28	1015.3	0			
WHEAT	1003	0	274.7	24.71	3987.5	3579.2	3853.99	3227.803	345.96	688.50	0			

Remarks

Pages 5 of 11

Save

« Previous

Next »

- N. The sixth screen displays the damaged/sub-standard stock in the warehouse.
- O. The IO can add a new entry by clicking on the add button.

FSSAI License No:

Valid upto:

Damaged/ Sub-standard Stock (Foodgrain) -

S. No.	Depositor	Commodity	Date of Receipt	Quantity		Source of Receipt	Intial Condition	Closing Balance					Total	Action	
				Bags	MT			Uncategorised	Fit for Dumping	Fit for Manure	Fit for Industrial Use	Fit for Poultry feed			Fit for Cattle feed
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	+ Add
1															

DISPOSAL OF DAMAGE FOODGRAIN

Comment

Remarks

Pages 6 of 11

Save

« Previous

Next »

P. The seventh screen displays the damaged/sub-standard stock (non-foodgrain) in the warehouse.

Q. The IO can add a new entry by clicking on the add button.

Damaged/ Sub-standard Stock (Non-Foodgrain)

Commodity ij) NON Fumigable Stocks -	Age wise break up stocks				Damages, if any	Observation & Comment of IO on Storability	Action
	Upto 6 Months	Upto 1 Year	1-2 Year	Above 2 Year			
1.	2.	3.	4.	5.	6.	7.	+ Add

Disposals of Damage fertilizers and others
Comment

i) List out the hazardous and extra hazardous goods in storage and comment of IO on handling and storage of these goods.

iv) Name the commodities in storage for which code of storage practices are yet to be provided and action taken in this aspect.

v) List out the stock received under quality complaint and examine whether the quality complaint procedure has been followed and complaint lodged with the depositor on time Comment on the status of disposal of such stock.

Remarks Pages 7 of 11

Save
◀ Previous
Next ▶

R. The eighth screen displays the quality of the stock in the warehouse. One can verify the data with the fortnightly inspection report.

Note: This report only shows the stacks for which the fortnightly inspection was performed.

WDRA Registration No. Date No of e-NWRs Issued

TEST Check Statement:-

Please select stacks
 Search

Sr No	Godown / stack no	Commodity	Source / date of receipt	No of Bags	Observation made by Tech. Staff during FTI				Observation made by Squad/IO				Remarks
					Date	Infestation	Weevilling / DDC %	category	Date	Infestation	Weevilling / DDC %	category	
1	1A-4	WHEAT	28/10/20	1000	22/05/	Heavy	3.00/5,4	C					
2	11A-1	RICE (Non-B)	29/07/20	1610	22/12/	Heavy	/2,4	A					
3	2A-10	BLACK PEPP	01/01/20	2000	05/04/	Heavy,Few	11.00/0,0	A					

Remarks Pages 8 of 11

Save
◀ Previous
Next ▶

S. The ninth screen displays the moisture content of the stock in the warehouse. One can verify the data with the fortnightly inspection report and quality report.

i) Prophylactic Treatment :

ii) Curative Treatment :

iii) Sliding Down of Stock :

Moisture (include the statement provided in the format) :-

Please select stacks

Sr No	Commodity	Date of receipt	Godown / stack no	Qty/No of Bags	Moisture % recorded at the time of receipt	Moisture % recorded by Tech.Staff during last fortnightly inspection	Moisture % recorded by IO during Technical inspection	Remarks
1	WHEAT	28/10/2020	1/1A-4	1000	12	14		
2	RICE (Non-Basr)	29/07/2020	11/11A-1	1610	0	13		
3	BLACK PEPPER	01/01/2020	2/2A-10	2000	0	12		

Remarks

Pages 9 of 11

T. The tenth screen displays the storage loss/gain that occurred during the storage period of the stock. The IO can enter the respective details in the forms and save them for reporting purposes.

1.) Moisture content authentication by Depositor :

2.) Driage in Moisture with respect to period of storage :

Management of Storage Losses

1.) Declared During Period Of Inspection

Month/Year	Commodity	Stg.Loss(Mt)	% Loss	Justificatin if any	Add More
<input type="text" value="Please select Month"/>					Remove

2.) Annual trend of Stg.loss for last 3 years

Year	Commodity	Stg.Loss(Mt)	% Loss	Value	Remark	Add More
<input type="text" value="Please select Month"/>						Remove

3.) Pending cases for regularization (IO should meet depositor to discuss on regularization of losses)

Commodity	No of Cases		Grand Total		Remark	Add More
	Within Norms	Beyond Norms	No of Cases	Value(In Lakhs Rs.)		
						Remove

4.) Claim and Deductions on stg. Loss.

S.No	Year	Grand Total			Weather Claim/Deduction	Remarks	Add More
		No of Cases	Qty in MTS	Value(In Lakhs Rs.)			
1	<input type="text" value="Please Select Year"/>						Remove

5.) EffortS Made by WHM & IO for Settlement

D.) Review of other activities:- (IO Should be comment on target w/s achievement and suggest action plan for Improvement)

1.) FESS & Farmers Training

2.) PCS & Quarantine/ Intial Fumigations

3.) Implementations of QMS,EMS and OHSAS

4.) Verification of Records (IO should comment on maintenance of all technical records and indicate deficiency , if any.)

5.) Review of previous Inspection and customer complaints (IO should indicate any repeated discrepancy and discrepancy of major importance verifying reports of previous inspection of departments,customer and Ministry and other.)

Remarks

Pages 10 of 11

Save

« Previous

Next »

U. The eleventh screen is the discrepancy note that IO will fill and save.

Discrepancy Note

Record of Discrepancies/Non Conformities:-

S. No	Points of Discrepancy	Spot Correction Evidence	Proposed Corrective action CC/RO/CC	Add More
1	<input type="text"/>	<input type="text"/>	<input type="text"/>	Remove

Submitted to: 1. HOD, Technical Division, CO, New Delhi

2.Regional Manager , RO

3.Warehouse Manager , WH

Inspected By

Inspection Completion date

Pages 11 of 11

Save

« Previous

V. Once all the forms are saved, the IO will submit the final report. Once submitted, the link will expire and will no longer work.

(User – HOD Tech, RO, Warehouse)

6. Inspection Report

A. The respected users can view the inspection report submitted by the Inspecting officer through the Inspection Report screen.

Inspection >> Inspection Report

Inspection Plans

Region: Warehouse: Year: Inspection Type:

Sr. No.	Inspection	Warehouse	Inspected By	Inspection Start Date	Inspection End Date	View
1	CWC INSPECTION TECHNICAL REPORT	GUNTUR	Rajesh choudhary	15/06/21	23/06/21	<input type="button" value="View Inspection"/> <input type="button" value="View Discrepany Note"/>
2	CWC INSPECTION TECHNICAL REPORT	GWALIOR	OP SINGH	10/06/21	14/06/21	<input type="button" value="View Inspection"/> <input type="button" value="View Discrepany Note"/>
3	CWC INSPECTION TECHNICAL REPORT	BHATAPARA-I	SP S SENGAR	10/06/21	22/06/21	<input type="button" value="View Inspection"/> <input type="button" value="View Discrepany Note"/>
4	CWC INSPECTION TECHNICAL REPORT	MORENA-II PEG	OP SINGH	10/06/21	24/06/21	<input type="button" value="View Inspection"/> <input type="button" value="View Discrepany Note"/>

B. The user can view the report and download the same.

7. Annual Plan Report

A. The respected user (HOD Tech) can view the inspection annual plan approved for all regions through the annual plan screen.

Inspection >> Technical Inspection >> Annual Plan

ANNUAL PLAN

Select Year

2021-22

Region

RO CHENNAI

Search

April

No of Warehouses : 5

Sr.No	RO	Warehouse	Inspection Officer	Status
1	RO CHENNAI	AMBATTUR	NA	PLAN APPROVED
2	RO CHENNAI	ERODE	NA	PLAN APPROVED
3	RO CHENNAI	HOSUR	NA	PLAN APPROVED
4	RO CHENNAI	KUMBAKONAM	NA	PLAN APPROVED
5	RO CHENNAI	CW MOOLAPALAYAM	NA	PLAN APPROVED

May

No of Warehouses : 6

Sr.No	RO	Warehouse	Inspection Officer	Status
1	RO CHENNAI	MADURAI-I	NA	PLAN APPROVED
2	RO CHENNAI	CW MADURAI-II	NA	PLAN APPROVED
3	RO CHENNAI	CW NAGERCOIL	NA	PLAN APPROVED
4	RO CHENNAI	CW SINGANALLUR	NA	PLAN APPROVED
5	RO CHENNAI	THANJAVUR	NA	PLAN APPROVED
6	RO CHENNAI	THOOTHUKUDI CFS	NA	PLAN APPROVED

June

No of Warehouses : 7

Sr.No	RO	Warehouse	Inspection Officer	Status
1	RO CHENNAI	CHIDAMBARAM	NA	PLAN APPROVED
2	RO CHENNAI	CUDDALORE-PEG	NA	PLAN APPROVED
3	RO CHENNAI	MADHAVARAM CFS	NA	PLAN APPROVED
4	RO CHENNAI	MANARGUDI	NA	PLAN APPROVED
5	RO CHENNAI	CW TRICHY	NA	PLAN APPROVED
6	RO CHENNAI	UDUMALPET	NA	PLAN APPROVED
7	RO CHENNAI	VIRUDHUNAGAR	NA	PLAN APPROVED

July

No of Warehouses : 6

Sr.No	RO	Warehouse	Inspection Officer	Status
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B. The user can view the report by performing the search by selecting the financial year and region.

8. Monthly Plan Report

- A. The respected user (HOD Tech) can view the inspection monthly plan approved for all regions through the monthly plan screen.

Inspection >> Technical Inspection >> Monthly Plan

MONTHLY PLAN

Select Year

2021-22

Region

RO CHENNAI

Search

April
No of Warehouses : 0

Sr.No	RO	Warehouse	Inspection Officer	Foward Reason	Status	Action

May
No of Warehouses : 0

Sr.No	RO	Warehouse	Inspection Officer	Foward Reason	Status	Action

June
No of Warehouses : 0

Sr.No	RO	Warehouse	Inspection Officer	Foward Reason	Status	Action
1	RO CHENNAI	UDUMALPET	Sitaramaraju Sayala		INSPECTION COMPLETED	
2	RO CHENNAI	CUDDALORE-PEG	N RADHAKRISHNAN		INSPECTION COMPLETED	
3	RO CHENNAI	VIRUDHUNAGAR	Ashwin M Nandeshwar		INSPECTION COMPLETED	
4	RO CHENNAI	MANARGUDI	D RAGUL DHARMARAJA		INSPECTION COMPLETED	
5	RO CHENNAI	MADHAVARAM CFS	Pranav Premkumar		INSPECTION COMPLETED	
6	RO CHENNAI	CW TRICHY	Sitaramaraju Sayala		INSPECTION COMPLETED	
7	RO CHENNAI	CHIDAMBARAM	N RADHAKRISHNAN		INSPECTION COMPLETED	

July
No of Warehouses : 0

Sr.No	RO	Warehouse	Inspection Officer	Foward Reason	Status	Action
1	RO CHENNAI	PUDUCHERY	Sitaramaraju Sayala		INSPECTION STARTED	
2	RO CHENNAI	CW CHROME PET	N RADHAKRISHNAN		INSPECTION STARTED	
3	RO CHENNAI	ERODE	Ashwin M Nandeshwar		INSPECTION STARTED	
4	RO CHENNAI	HOSUR	Siva Sangeetha Priyan		INSPECTION STARTED	
5	RO CHENNAI	KUMBAKONAM	P KRISHNAN		INSPECTION STARTED	
6	RO CHENNAI	CW MOOLAPALAYAM	Sitaramaraju Sayala		INSPECTION STARTED	

- B. The user can view the report by performing the search by selecting the financial year and region.